

Course Schedule

Summer 2012

Training You Need
... Results You Want



Tech Express



FDTC's Continuing Education/Workforce Development Division

Jump Into 2012 With A Healthcare Career!

In the midst of a recession, healthcare jobs are still available. Check out what FDTC offers for a quick change to a healthcare career.

Certified Nursing Assistant – Find a job in a hospital or nursing home taking care of patients. Takes only 5 weeks to complete and classes start every 4 weeks. Price includes book/workbook, uniform, tuberculosis test and CPR certification. We are one of the biggest CNA test sites in the state so you take your exam where you took your course – this can help reduce test stress! We also offer a NACES Exam Refresher course for more practice before testing!

Home Health and Hospice Aide – This career path is predicted to grow rapidly over the next decade and can help CNA's find a flexible work schedule. CNA certification required to register. A national certification exam is offered through Home Care University.

Emergency Medical Technician – If you want an adrenaline rush, an EMT career can help you be the first at an accident scene. This basic EMT course qualifies you to take the state practical and national registry exam to become a registered EMT.

Medical Office – Like clerical work? We offer a Medical Billing and Insurance Coder series to help you become a CPC (certified professional coder).

Dates for programs below – call 843-413-2715 for more information or check us out online.

For Health and IT Professionals Health Information Technology Workforce Training Program

If you're a health or IT professional who wants to increase your skill sets for Electronic Health Records, we offer a 6 month online certification program in conjunction with the Community College Consortia Agreement for the following roles:

- Implementation Support Specialist
- Technical Software Support
- Clinician/Practitioner
- Trainer
- Implementation Manager
- Practice Workflow

Successful completion qualifies you for a national competency exam. More details, document and links on our website – go to www.fdtc.edu and click on Health IT.

Good Jobs That Don't Require a 4-Year Degree

Below are a few selected jobs in SC with a large number of openings and good wages. Some of these jobs only require On-the-Job Training (OJT), work experience, and/or a high school diploma.

	Per Hour
Truck Drivers, Heavy and Tractor Trailer...	\$18.00
Maintenance & Repair Workers	\$17.00
Welders	\$17.00
Construction Equipment Operators.....	\$16.00
Bookkeeping, Accounting & Auditing Clerks	\$15.00
Medical Assistants.....	\$14.00
Security Guards	\$13.00
Pharmacy Technicians.....	\$12.00
General Office Clerks.....	\$12.00
Retail Sales Workers	\$11.00

Looking For Assistance In Finding A Job?

FDTC's Continuing Education and Workforce Development has developed an online Career Center to help make the task a little easier by having job information available at the click of your mouse!

http://www.fdtc.edu/ContinuingEd/career_center.asp

Looking For Help Writing Your Resume?

Contact Jeanetta Jett at 661-8076 for the next available class date.

Project HOPE

Building FUTURES, Creating HOPE, Saving LIVES

This is a statewide initiative to help motivate people to focus on careers in the Allied Health and Long-Term Care fields. This is for individuals whose family receives TANF or SNAP benefits or are aging out of foster care. Eligible participants can receive assistance with tuition, fees and books, uniforms, housing, child care and transportation to obtain certificates and degrees to fill high demand healthcare positions.

For more information, contact SC DSS at 803-898-7237 or log onto: <http://dss.sc.gov/projecthope>

Now Is Your Opportunity!

Earn your Commercial Driver's License

and become a Professional Truck Driver.

Florence-Darlington Technical College provides the highest quality commercial truck driver training available.

Individuals seeking to obtain a commercial driver's license (CDL) will:

- receive the professional instruction necessary to develop the skills and learn the techniques essential to becoming a successful, productive, and safe commercial truck driver
- drive equipment, during this five-week course, that is compatible with today's modern commercial trucking industry, including pulling 53' van trailers
- become familiar with paperwork, weight management, and other specifics unique to this segment of the industry.

Next class starts May 14, 2012 Register now!

You can become a professional truck driver if you:

- have a good driving record
- can pass the DOT physical
- meet other regulatory requirements

The trucking industry:

- has a great demand for top-quality drivers
- offers wages well above the national average
- offers plenty of room for advancement



This could be the career for you!

For more information, contact
FDTC's Continuing Education Division at 843-413-2715.

Job placement assistance is available and we will assist in the coordination with industry recruiters. Early registration is recommended to enable us to provide you with proper forms and counseling.

Financial aid has been approved for this course through the following: Workforce Investment Act (WIA), Trade Adjustment Assistance (TAA), Vocational Rehabilitation Division, and Sallie-Mae Loans.

2715 W. Lucas Street • P.O. Box 100548 • Florence, SC 29502-0548
800-228-5745 • 843-661-TECH • www.fdtc.edu

Course	Course#	Start Date	Start Time/ End Time	Days	# Weeks	Fee
ALLIED HEALTH						
Emergency Care						
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-518-93	05/26/2012	9:00 AM - 3:00 PM	Sa	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-518-94	06/09/2012	9:00 AM - 3:00 PM	Sa	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-518-95	06/23/2012	9:00 AM - 3:00 PM	Sa	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-518-96	07/28/2012	9:00 AM - 3:00 PM	Sa	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-526-07	07/14/2012	9:00 AM - 3:00 PM	Sa	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-518-97	08/11/2012	9:00 AM - 3:00 PM	Sa	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-526-10	05/24/2012	5:00 PM - 11:00 PM	Th	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-526-11	05/31/2012	5:00 PM - 11:00 PM	Th	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-526-12	06/14/2012	5:00 PM - 11:00 PM	Th	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-526-13	06/28/2012	5:00 PM - 11:00 PM	Th	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-526-14	07/12/2012	5:00 PM - 11:00 PM	Th	1	\$ 55
CPR- Healthcare Provider Basic Life Support- AHA	CPRT-526-15	07/26/2012	5:00 PM - 11:00 PM	Th	1	\$ 55
Nursing						
Certified Nursing Assistant	HLCC-500-86	05/07/2012	9:00 AM - 4:40 PM 7:00 AM - 3:00 PM	M T Th T W Th	5	\$ 750
Certified Nursing Assistant	HLCC-500-87	06/04/2012	9:00 AM - 4:30 PM 7:00 AM - 3:00 PM	M T Th T W Th F	5	\$ 750
Certified Nursing Assistant	HLCC-500-88	07/16/2012	9:00 AM - 4:40 PM 7:00 AM - 3:00 PM	M T Th M T W Th F	5	\$ 750
Certified Nursing Assistant	HLCC-500-89	08/06/2012	9:00 AM - 4:30 PM 7:00 AM - 3:00 PM	M T Th T W Th	5	\$ 750
Home Health & Hospice Aid	HLCA-567-06	05/01/2012	5:30 PM - 8:30 PM	T Th	8	\$ 495
Home Health & Hospice Aid	HLCA-567-07	07/24/2012	5:30 PM - 8:30 PM	T Th	8	\$ 495
Nursing Assistant Exam Refresher	HLCC-729-20	05/17/2012	12:00 PM - 4:00 PM	Th	1	\$ 50
Nursing Assistant Exam Refresher	HLCC-729-21	06/14/2012	12:00 PM - 4:00 PM	Th	1	\$ 50
Nursing Assistant Exam Refresher	HLCC-729-22	07/26/2012	12:00 PM - 4:00 PM	Th	1	\$ 50
Health IT (HIT) Training - Seven Part Series						
Health IT-Technical Support Series	HITT-500-09	05/28/2012	Internet - Internet	MTWThFSaSu	26	\$ 850
HIT Training Series	HITT-508-06	05/28/2012	Internet - Internet	MTWThFSaSu	26	\$ 850
Implementation Support Special Series	HITT-516-07	05/28/2012	Internet - Internet	M T W Th F Sa Su	26	\$ 850
Clinician/Practitioner Consultant Series	HITT-523-05	05/28/2012	Internet - Internet	M T W Th F Sa Su	26	\$ 850
Practice Workflow and Information Management Redesign Specialist Series	HITT-533-02	05/28/2012	Internet - Internet	M T W Th F Sa Su	26	\$ 850
Implementation Managers Series	HITT-534-02	05/28/2012	Internet - Internet	M T W Th F Sa Su	4	\$ 850
Medical Office - General						
Medical Coding: ICD-9 & CPT	HLCA-561-06	05/21/2012	5:30 PM - 8:30 PM	M W	12	\$ 575
Preparation for AAPC/CPC	HLCA-573-02	06/12/2012	5:30 PM - 8:30 PM	T Th	4	\$ 275

ONLINE/INTERNET COURSES

Gatlin Online Courses

Administrative Dental Assistant	HLCI-556-XX	Anytime	Anytime - Anytime	Internet	52	\$ 1,595
Clinical Dental Assistant	HLCI-573-XX	Anytime	Anytime - Anytime	Internet	27	\$ 1,995
HIPAA Compliance - Online	HLCI-533-XX	Anytime	Anytime - Anytime	Internet	6	\$ 599
Administrative Medical Specialist with Medical Terminology and Medical Billing and Coding	HLCI-587-XX	Anytime	Anytime - Anytime	Internet	24	\$ 2,295
Administrative Medical Specialist with Medical Billing and Coding	HLCI-576-XX	Anytime	Anytime - Anytime	Internet	52	\$ 1,995
Medical Terminology	HLCI-579-XX	Anytime	Anytime - Anytime	Internet	52	\$ 595
Medical Transcriptionist	HLCI-580-XX	Anytime	Anytime - Anytime	Internet	52	\$ 1,895
Medical Billing & Coding	HLCI-586-XX	Anytime	Anytime - Anytime	Internet	52	\$ 1,595

(Online/Internet courses continued next page)

<u>Course</u>	<u>Course#</u>	<u>Start Date</u>	<u>Start Time / End Time</u>	<u>Days</u>	<u># Weeks</u>	<u>Fee</u>
ICD-10 Med Coding	HLCI-536-XX	Anytime	Anytime - Anytime	Internet	19	\$ 1,595
Advanced Coding for Physicians Office	HLCI-503-XX	Anytime	Anytime - Anytime	Internet	15	\$ 1,395
Advanced Hospital Coding & CCS Preparation	HLCI-534-XX	Anytime	Anytime - Anytime	Internet	19	\$ 1,695
Certified Indoor Air Quality Manager	HLCI-577-XX	Anytime	Anytime - Anytime	Internet	8	\$ 795
Certified Indoor Environmentalist	HLCI-578-XX	Anytime	Anytime - Anytime	Internet	5	\$ 895
Customer Astonishment	HLCI-588-XX	Anytime	Anytime - Anytime	Internet	1	\$ 99
Certified Wedding Planner	HLCI-589-XX	Anytime	Anytime - Anytime	Internet	52	\$ 1,395

JER Online Courses

Phlebotomy Technician Career	HLCI-584-XX	Anytime	Anytime - Anytime	Internet	8	\$ 499
Spanish for Health Professionals	HLCI-585-XX	Anytime	Anytime - Anytime	Internet	20	\$ 99
Introduction to Human Resource Management Training and Certification Program	HLCI-582-XX	Anytime	Anytime - Anytime	Internet	1	\$ 399
Accounting in an Hour	HLCI-551-XX	Anytime	Anytime - Anytime	Internet	1	\$ 99
Payroll Accounting	HLCI-583-XX	Anytime	Anytime - Anytime	Internet	1	\$ 99

Education to Go (ED2GO) Online Courses

*****Starting dates for all Education to Go classes are 05/16/2012, 06/20/2012, 07/18/2012 and 08/15/2012.*****

Computer Skills for the Workplace	EDGO-564-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Grammar Refresher	EDGO-622-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Keyboarding	EDGO-605-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Keys to Effective Communication	EDGO-742-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Resume Writing Workshop	EDGO-743-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
12 Steps to a Successful Job Search	EDGO-744-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Personal Finance	EDGO-745-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Learn to Buy and Sell on Ebay	EDGO-636-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Administrative Assistant Fundamentals	EDGO-579-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Get Paid to Travel	EDGO-750-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Survival Kit for New Teachers	EDGO-751-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Introduction to Word 2007	EDGO-755-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Introduction MS Excel 2007	EDGO-713-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Intermediate MS Excel 2007	EDGO-759-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Introduction to Powerpoint 2007	EDGO-764-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Publisher 2007	EDGO-761-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Quickbooks 2007	EDGO-724-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Intermediate Networking	EDGO-747-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Wireless Networking	EDGO-704-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Intro to PC Troubleshooting	EDGO-504-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Intro to PC Security	EDGO-683-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Advanced PC Security	EDGO-748-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Assisting Aging Parents	EDGO-752-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Keys to Effective Communication	EDGO-742-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Interpersonal Communication	EDGO-753-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Achieving Success with Difficult People	EDGO-754-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Handling Medical Emergencies	EDGO-708-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89
Intro to Natural Health and Healing	EDGO-703-XX	05/16/2012	Anytime - Anytime	Internet	6	\$ 89

BUSINESS

Operations I - Small Business	BUSN-584-01	05/04/2012	8:30 AM - 4:30 PM	F	1	\$ 100
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COMPUTER TECHNOLOGY

Microsoft Office 2010	COMP-574-04	05/15/2012	6:00 PM -10:00 PM	T Th	2	\$ 159
MS Office Outlook 2010 Level 1	COMP-582-01	07/17/2012	6:00 PM -10:00 PM	M W	1	\$ 74
MS Office Outlook 2010 Level 2	COMP-583-03	08/07/2012	6:00 PM -10:00 PM	M W	1	\$ 74
MS Office Word 2010 Level 1	COMP-588-01	06/05/2012	6:00 PM -10:00 PM	T Th	1	\$ 74
MS Office Word 2010 Level 2	COMP-589-02	07/24/2012	6:00 PM -10:00 PM	T Th	1	\$ 74
MS Office Excel 2010 Level 1	COMP-579-02	06/18/2012	6:00 PM -10:00 PM	M W	1	\$ 74
MS Office Excel 2010 Level 2	COMP-580-03	07/10/2012	6:00 PM -10:00 PM	T Th	1	\$ 74

(Computer Technology courses begin next page)

<u>Course</u>	<u>Course#</u>	<u>Start Date</u>	<u>Start Time/ End Time</u>	<u>Days</u>	<u># Weeks</u>	<u>Fee</u>
MS Office Access 2010 Level 1	COMP-576-01	05/29/2012	6:00 PM -10:00 PM	M W	1	\$ 74
Quickbooks Level 2	COMP-595-01	05/23/2012	8:00 AM - 5:00 PM	W	1	\$ 195
CompTIA A+ Certification	COMP-646-01	05/14/2012	8:30 AM 5:00 PM	M T W Th F	1	\$1,875
Microsoft Certified Technology Specialist - Windows OS Admin (MCTS)	COMP-647-01	06/11/2012	8:00 AM 5:00 PM	M T W Th F	1	\$1,850
Implementation, Maintaining, Configuring Microsoft SharePoint 2010	COMP-648-01	06/18/2012	8:00 AM 5:00 PM	M T W Th F	1	\$1,850
Developing Web Applications	COMP-649-01	06/04/2012	8:00 AM 5:00 PM	M T W Th F	1	\$2,250

INDUSTRIAL TECHNOLOGY

Maintenance/Electrical

Forklift Operation Training	INDT-606-09	05/04/2012	8:30 AM - 3:30 PM	F	1	\$ 110
Forklift Operation Training	INDT-606-10	06/15/2012	8:30 AM - 3:30 PM	F	1	\$ 110
Forklift Operation Training	INDT-606-11	07/20/2012	8:30 AM - 3:30 PM	F	1	\$ 110
Introduction to CNC Operation & Programming	INDT-566-09	06/04/2012	5:00 PM -10:00 PM	T Th	6	\$ 550
Journeyman's Master Certification	INDT-501-20	07/17/2012	6:00 PM - 9:00 PM	T Th	6	\$ 299
Heavy Equipment Operator	INDT-595-13	06/04/2012	8:00 AM - 5:00 PM	M T W Th	4	\$ 4,180
Heavy Equipment Operator	INDT-595-14	07/09/2012	8:00 AM - 5:00 PM	M T W Th	4	\$ 4,180
Wastewater Physical/Chemical D	INDT-610-01	05/28/2012	8:00 AM - 5:00 PM	M T W	1	\$ 395
Wastewater Physical/Chemical Level D	INDT-612-01	07/02/2012	8:00 AM - 5:00 PM	M	1	\$ 195
Wastewater Biological Level D/C Certification	INDT-611-01	08/28/2012	8:00 AM - 5:00 PM	T W Th	1	\$ 395
NFPA 70E	INDT-601-06	06/13/2012	8:00 AM - 5:00 PM	W	1	\$ 295
OSHA 10 Hour	OSHA-505-10	08/06/2012	8:00 AM - 5:00 PM	M T	1	\$ 250
OSHA 30 Hour	OSHA-504-11	08/06/2012	8:00 AM - 5:00 PM	M T W Th	1	\$ 550
APICS Strategic Management Resources	CPIM-505-05	06/23/2012	8:00 AM - 5:00 PM	Sa Su	1	\$ 525
Hazwoper/Annual/Initial Training	INDT-590-04	07/16/2012	8:00 AM - 5:00 PM	M	1	\$ 195
Hazwoper/Annual/Initial Training	INDT-598-04	07/16/2012	8:00 AM - 5:00 PM	M T W	1	\$ 495
Hazwoper/Annual/Initial Training	INDT-599-05	07/16/2012	8:00 AM - 5:00 PM	M T W Th F	1	\$ 695

NRTC

Principles of Quality - MSSC Assessment Preparation	NRTC-503-06	05/21/2012	Self-Paced -Self-Paced	Online Course	16	\$ 300
Industrial Safety - MSSC Assessment Preparation	NRTC-504-06	05/21/2012	Self-Paced -Self-Paced	Online Course	16	\$ 300
Robotic Computer Systems and Sensors	NRTC-505-06	05/21/2012	Self-Paced -Self-Paced	Online Course	16	\$ 300
Manufacturing Workplace Skills Communications, Photonics, Mobility and Navigation	NRTC-506-06	05/21/2012	Self-Paced -Self-Paced	Online Course	16	\$ 300
Manufacturing Processes - Preparation for MSSC Assessments	NRTC-508-03	05/21/2012	Self-Paced -Self-Paced	Online Course	8	\$ 300
Concepts of Lean Manufacturing	NRTC-511-03	05/21/2012	Self-Paced -Self-Paced	Online Course	8	\$ 300
Principles of Maintenance - MSSC Assessment Preparation	NRTC-512-03	05/21/2012	Self-Paced -Self-Paced	Online Course	8	\$ 300
	NRTC-513-03	05/21/2012	Self-Paced -Self-Paced	Online Course	8	\$ 300

Welding

Beginning TIG Welding	WELD-500-71	05/08/2012	5:30 PM - 9:30 PM	T Th	9	\$ 700
Beginning TIG Welding	WELD-500-72	06/05/2012	5:30 PM - 9:30 PM	T Th	9	\$ 700
Beginning TIG Welding	WELD-500-73	07/10/2012	5:30 PM - 9:30 PM	T Th	9	\$ 700
Beginning TIG Welding	WELD-500-74	08/07/2012	5:30 PM - 9:30 PM	T Th	9	\$ 700
Advanced TIG Welding	WELD-503-37	05/08/2012	5:30 PM - 9:30 PM	T Th	8	\$ 800
Advanced TIG Welding	WELD-503-38	06/11/2012	5:30 PM - 9:30 PM	T Th	8	\$ 800
Advanced TIG Welding	WELD-503-39	07/10/2012	5:30 PM - 9:30 PM	T Th	8	\$ 800
Advanced TIG Welding	WELD-503-40	08/07/2012	5:30 PM - 9:30 PM	T Th	8	\$ 800
Basic ARC Welding	WELD-510-81	05/14/2012	5:30 PM - 9:30 PM	M W	9	\$ 700
Basic ARC Welding	WELD-510-82	06/11/2012	5:30 PM - 9:30 PM	M W	9	\$ 700
Basic ARC Welding	WELD-510-83	07/09/2012	5:30 PM - 9:30 PM	M W	9	\$ 700
Basic ARC Welding	WELD-510-84	08/13/2012	5:30 PM - 9:30 PM	M W	9	\$ 700

(Industrial Technology courses continued next page)

<u>Course</u>	<u>Course#</u>	<u>Start Date</u>	<u>Start Time/End Time</u>	<u>Days</u>	<u># Weeks</u>	<u>Fee</u>
Advanced ARC Welding	WELD-504-46	05/07/2012	5:30 PM - 9:30 PM	M W	8	\$ 800
Advanced ARC Welding	WELD-504-47	06/11/2012	5:30 PM - 9:30 PM	M W	8	\$ 800
Advanced ARC Welding	WELD-504-48	07/16/2012	5:30 PM - 9:30 PM	M W	8	\$ 800
Advanced ARC Welding	WELD-504-49	08/13/2012	5:30 PM - 9:30 PM	M W	8	\$ 800
Beginning MIG Welding	WELD-505-84	05/08/2012	5:30 PM - 9:30 PM	T Th	9	\$ 700
Beginning MIG Welding	WELD-505-85	06/05/2012	5:30 PM - 9:30 PM	T Th	9	\$ 700
Beginning MIG Welding	WELD-505-86	07/10/2012	5:30 PM - 9:30 PM	T Th	9	\$ 700
Beginning MIG Welding	WELD-505-87	08/07/2012	5:30 PM - 9:30 PM	T Th	9	\$ 700
Advanced MIG Welding	WELD-515-47	05/15/2012	5:30 PM - 9:30 PM	T Th	8	\$ 800
Advanced MIG Welding	WELD-515-49	07/17/2012	5:30 PM - 9:30 PM	T Th	8	\$ 800
Advanced MIG Welding	WELD-515-50	08/14/2012	5:30 PM - 9:30 PM	T Th	8	\$ 800
Construction/Pre-Pipe Welding	WELD-556-38	05/07/2012	5:30 PM - 9:30 PM	M T W Th	16	\$ 2,600
Construction/Pre-Pipe Welding	WELD-556-39	06/04/2012	5:30 PM - 9:30 PM	M T W Th	16	\$ 2,600
Construction/Pre-Pipe Welding	WELD-556-40	07/09/2012	5:30 PM - 9:30 PM	M T W Th	16	\$ 2,600
Construction/Pre-Pipe Welding	WELD-556-41	08/06/2012	5:30 PM - 9:30 PM	M T W Th	16	\$ 2,600

WorkKeys

Career Readiness Certification Testing- 3 Tests (Applied Math, Reading for Information and Locating Information)	WORK-504-09	05/08/2012	9:00 AM - 1:00 PM	T	1	\$ 45
Career Readiness Certification Testing- 3 Tests (Applied Math, Reading for Information and Locating Information)	WORK-504-10	06/12/2012	9:00 AM - 1:00 PM	T	1	\$ 45
Career Readiness Certification Testing- 3 Tests (Applied Math, Reading for Information and Locating Information)	WORK-504-11	07/10/2012	9:00 AM - 1:00 PM	T	1	\$ 45
Career Readiness Certification Testing- 3 Tests (Applied Math, Reading for Information and Locating Information)	WORK-504-12	08/14/2012	9:00 AM - 1:00 PM	T	1	\$ 45
National Career Certification Plus Testing - Applied Math, Locating Information, and Reading for Information Workkeys Tests and Soft Skills Assessment (Talent Test)	WORK-517-05	05/08/2012	9:00 AM - 2:00 PM	T	1	\$ 50
National Career Certification Plus Testing - Applied Math, Locating Information, and Reading for Information Workkeys Tests and Soft Skills Assessment (Talent Test)	WORK-517-06	06/12/2012	9:00 AM - 2:00 PM	T	1	\$ 50
National Career Certification Plus Testing - Applied Math, Locating Information, and Reading for Information Workkeys Tests and Soft Skills Assessment (Talent Test)	WORK-517-07	07/10/2012	9:00 AM - 2:00 PM	T	1	\$ 50
National Career Certification Plus Testing - Applied Math, Locating Information, and Reading for Information Workkeys Tests and Soft Skills Assessment (Talent Test)	WORK-517-08	08/07/2012	9:00 AM - 2:00 PM	T	1	\$ 50

REAL ESTATE

Real Estate First Year Sales	REAL-501-64	05/07/2012	8:30 AM - 5:30 PM	M T W Th	2	\$ 475
Real Estate First Year Sales	REAL-501-65	07/16/2012	8:30 AM - 5:30 PM	M T W Th	2	\$ 475
Real Estate First Year Sales	REAL-501-66	08/14/2012	6:00 PM -10:00 PM	T Th	8	\$ 475
Real Estate Post Licensing	REAL-518-65	05/07/2012	6:00 PM - 9:00 PM	M W	5	\$ 299
Real Estate Post Licensing	REAL-518-66	06/11/2012	8:30 AM - 3:30 PM	M T W Th F	1	\$ 299
Real Estate Post Licensing	REAL-518-67	08/06/2012	8:30 AM - 3:30 PM	M T W Th F	1	\$ 299
Property Management	REAL-515-32	07/16/2012	6:00 PM -10:00 PM	M W	4	\$ 279
3D Real Estate: Disclosures, Diligence, and Duties - CEC 2151	REAL-525-10	06/12/2012	3:30 PM - 5:30 PM	T	1	\$ 35
3D Real Estate: Disclosures, Diligence, and Duties - CEC 2151	REAL-525-11	06/13/2012	3:30 PM - 5:30 PM	W	1	\$ 35
3D Real Estate: Disclosures, Diligence, and Duties - CEC 2151	REAL-525-12	06/15/2012	3:30 PM - 5:30 PM	F	1	\$ 35
3D Real Estate: Disclosures, Diligence, and Duties - CEC 2151	REAL-525-13	08/10/2012	3:30 PM - 5:30 PM	F	1	\$ 35
3D Real Estate: Disclosures, Diligence, and Duties - CEC 2152	REAL-526-01	06/08/2012	1:30 PM - 5:30 PM	F	1	\$ 60
3D Real Estate: Disclosures, Diligence, and Duties - CEC 2152	REAL-526-02	06/20/2012	8:30 AM -12:30 PM	W	1	\$ 60
3D Real Estate: Disclosures, Diligence, and Duties - CEC 2152	REAL-526-03	06/22/2012	8:30 AM -12:30 PM	F	1	\$ 60

(Real Estate courses continued next page)

Summer 2012 Course Schedule

<u>Course</u>	<u>Course#</u>	<u>Start Date</u>	<u>Start Time/End Time</u>	<u>Days</u>	<u># Weeks</u>	<u>Fee</u>
3D Real Estate: Disclosures, Diligence, and Duties - CEC 2152	REAL-526-04	06/27/2012	1:30 PM - 5:30 PM	W	1	\$ 60
3D Real Estate: Disclosures, Diligence, and Duties - CEC 2152	REAL-526-05	06/28/2012	1:30 PM - 5:30 PM	Th	1	\$ 60
Agency & Property Disclosure	REAL-564-52	05/07/2012	6:00 PM - 9:00 PM	M W	1	\$ 80
Agency & Property Disclosure	REAL-564-53	06/11/2012	8:30 AM - 3:30 PM	M	1	\$ 80
Agency & Property Disclosure	REAL-564-54	08/06/2012	8:30 AM - 3:30 PM	M	1	\$ 80
Real Estate Contracts	REAL-565-52	05/14/2012	6:00 PM - 9:00 PM	M W	1	\$ 80
Real Estate Contracts	REAL-565-53	06/12/2012	8:30 AM - 3:30 PM	T	1	\$ 80
Real Estate Contracts	REAL-565-54	08/07/2012	8:30 AM - 3:30 PM	T	1	\$ 80
Ethics and Real Estate	REAL-566-52	05/21/2012	6:00 PM - 9:00 PM	M W	1	\$ 80
Ethics and Real Estate	REAL-566-53	06/13/2012	8:30 AM - 3:30 PM	W	1	\$ 80
Ethics and Real Estate	REAL-566-54	08/08/2012	8:30 AM - 3:30 PM	W	1	\$ 80
Measurements and Valuation	REAL-567-52	06/04/2012	6:00 PM - 9:00 PM	M W	1	\$ 80
Measurements and Valuation	REAL-567-53	06/14/2012	8:30 AM - 3:30 PM	Th	1	\$ 80
Measurements and Valuation	REAL-567-54	08/09/2012	8:30 AM - 3:30 PM	Th	1	\$ 80
Fair Housing	REAL-568-52	06/11/2012	6:00 PM - 9:00 PM	M W	1	\$ 80
Fair Housing	REAL-568-53	06/15/2012	8:30 AM - 3:30 PM	F	1	\$ 80
Fair Housing	REAL-568-54	08/10/2012	8:30 AM - 3:30 PM	F	1	\$ 80
Broker A - Broker Management	REAL-516-10	05/21/2012	8:30 AM - 5:30 PM	M T W Th	1	\$ 279
Broker B - Broker Exam Prep	REAL-517-10	06/04/2012	8:30 AM - 5:30 PM	M T W Th	1	\$ 279
Ethically Speaking	REAL-560-11	06/19/2012	8:30 AM - 12:30 PM	T	1	\$ 60
Ethically Speaking	REAL-560-12	06/27/2012	8:30 AM - 12:30 PM	W	1	\$ 60
Antitrust - You Said What	REAL-570-02	06/21/2012	8:30 AM - 12:30 PM	Th	1	\$ 60
Antitrust - You Said What	REAL-570-03	06/28/2012	8:30 AM - 12:30 PM	Th	1	\$ 60
New Home Contracts & Agreement	REAL-661-01	06/08/2012	8:30 AM - 12:30 PM	F	1	\$ 60

DRIVERS/MOTORCYCLE TRAINING

Defensive Driving	DRIV-502-65	05/05/2012	8:00 AM - 5:00 PM	Sa	1	\$ 90
Defensive Driving	DRIV-502-66	05/19/2012	8:00 AM - 5:00 PM	Sa	1	\$ 90
Defensive Driving	DRIV-502-67	06/02/2012	8:00 AM - 5:00 PM	Sa	1	\$ 90
Defensive Driving	DRIV-502-68	06/16/2012	8:00 AM - 5:00 PM	Sa	1	\$ 90
Defensive Driving	DRIV-502-69	07/07/2012	8:00 AM - 5:00 PM	Sa	1	\$ 90
Defensive Driving	DRIV-502-70	07/21/2012	8:00 AM - 5:00 PM	Sa	1	\$ 90
Driver's Education	DRIV-507-02	05/19/2012	9:00 AM - 5:30 PM	Sa	1	\$ 350
Driver's Education	DRIV-507-03	06/23/2012	9:00 AM - 5:30 PM	Sa	1	\$ 350
Driver's Education	DRIV-507-04	07/14/2012	9:00 AM - 5:30 PM	Sa	1	\$ 350
Basic Motorcycle Rider Course	DRIV-519-03	05/18/2012	6:00 PM - 10:00 PM 8:00 AM - 4:00 PM	F Sa Su	1	\$ 239
Basic Motorcycle Rider Course	DRIV-519-04	06/08/2012	6:00 PM - 10:00 PM 8:00 AM - 4:00 PM	F Sa Su	1	\$ 239
Basic Motorcycle Rider Course	DRIV-519-05	06/22/2012	6:00 PM - 10:00 PM 8:00 AM - 4:00 PM	F Sa Su	1	\$ 239
Experienced Motorcycle Rider Course	DRIV-521-15	05/13/2012	9:00 AM - 4:00 PM	Su	1	\$ 79
Truck Driver Training	CDLT-500-06	05/14/2012	7:00 AM - 5:30 PM	M T W Th	5	\$ 3,895
Truck Driver Training	CDLT-500-10	06/09/2012	7:00 AM - 5:30 PM	Sa Su	10	\$ 3,895
Truck Driver Training	CDLT-500-11	06/18/2012	7:00 AM - 5:30 PM	M T W Th	5	\$ 3,895
Truck Driver Training	CDLT-500-12	07/23/2012	7:00 AM - 5:30 PM	M T W Th	5	\$ 3,895
Truck Driver Refresher Training	CDLT-600-04	05/21/2012	7:00 AM - 5:30 PM	M T W Th	1	\$ 1,000
Truck Driver Refresher Training	CDLT-600-05	05/28/2012	7:00 AM - 5:30 PM	M T W Th	1	\$ 1,000
Truck Driver Refresher Training	CDLT-600-06	06/25/2012	7:00 AM - 5:30 PM	M T W Th	1	\$ 1,000
Truck Driver Refresher Training	CDLT-600-07	07/23/2012	7:00 AM - 5:30 PM	M T W Th	1	\$ 1,000

SPECIAL INTEREST

Private Security SLED Level I	LAW-501-27	07/16/2012	8:30 AM - 5:30 PM	M T W Th F	1	\$ 435
SLED Level II and III	LAW-503-21	08/06/2012	8:30 AM - 5:30 PM	M T W Th F	1	\$ 450
Helicopter Ground School	SPIN-564-05	06/04/2012	6:00 PM - 8:00 PM	T Th	8	\$ 500
Private Investigation	LAW-511-05	06/04/2012	6:00 PM - 9:00 PM	T Th	6	\$ 345
CPO Pool and Spa Exam Certification Review	SPIN-567-05	06/28/2012	8:00 AM - 5:00 PM	Th F	1	\$ 275

Registration Form

First Name _____ Middle Name _____ Last Name _____

SS# _____ E-Mail Address _____

Mailing Address _____

City _____ County _____ State _____ Zip _____

Country (if foreign) _____

Phone Number (home): _____ Phone Number (work) _____

E-mail Address _____

Course _____ Course# _____ Start Date _____ Fee _____

Course _____ Course# _____ Start Date _____ Fee _____

Method of Payment: Check Enclosed for \$ _____ Credit Card Bill my company

Credit Card: Visa Mastercard Discover Expiration Date _____

Card Number: _____

Name (as it appears on the card) _____ Signature _____

Company Billing Information (Please provide on company letterhead authorization to bill for tuition/textbooks.)

Company _____ Address _____

City _____ State _____ Zip _____



Registration Information

Four Easy Ways To Register!!

- 1 In Person:** Come by the Continuing Education Office which is located in the SIMT Building, on the back of the Florence-Darlington Technical College campus.
- 2 By Phone:** Call 843-413-2715 to register by phone.
- 3 By Mail:** You can also mail your registration information and your check or company billing information to:
Southeastern Institute of Manufacturing and Technology
Continuing Education Division
P. O. Box 100549
Florence, SC 29502-0549
- 4 Online:** You can register online at www.fdtc.edu

Registration is not complete until fees are paid in full. There may be a charge for materials and textbooks.

If your company is to be billed for courses you select,
please provide on company letterhead authorization to bill for tuition/textbooks.

Refunds

Refunds will be processed without request when courses, seminars, or workshops are canceled by the College. Students can request a refund from Continuing Education by telephone, fax, mail, or in person. Requests for refunds will be accepted up to 48 hours (2 working days) before a class starts.

Florence-Darlington Technical College (FDTC), does not discriminate in employment or admissions on the basis of race, sex, age, national origin, religion, or handicap. FDTC complies with the provisions of Title VI and Title VII of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1974 and the Age Discrimination Act of 1967.

Florence-Darlington Technical College

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Do you have education and/or experience in IT or Healthcare?
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to find out more!**



For more information, log on to the website at www.fdtc.edu or contact Diana Gardner,
Student Support Specialist: Diana.Gardner@fdtc.edu or call 843-661-8091.

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Public Law 111-5: Information Technology Professionals in Health Care, Community College Consortia to Educate Information Technology Professionals in Health Care.

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Florence-Darlington Technical College
Continuing Education Division
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