FLORENCE-DARLINGTON TECHNICAL COLLEGE
ADD/DROP/WITHDRAWAL FORM

PO BOX 100548 | FLORENCE, SC 29502-0548

DATA ENTRY USE ONLY
Date Keyed _____
By _____

GENERAL INFORMATION

PLEASE PRINT

Name _____ _____
LAST FIRST MI ID #

Semester ☐ Fall ☐ Spring ☐ Summer Academic Year _____

COURSE INFORMATION

COURSES Prefix	Number	Section	Credit Hours	Last Date Attended (Month/Day/Year) Example: 01/30/00	Mark One Add Drop WD Audit	Instructor's Signature	Date Approved by Instructor
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REASON FOR WITHDRAWAL/DROP

Please indicate below the reason for withdrawal/drop:

- ☐ Academic Difficulty
- ☐ Changing Major
- ☐ Computer Problems
- ☐ Course Not Required
- ☐ Course Overload
- ☐ Course Too Difficult
- ☐ Employer/Work Issues
- ☐ Excessive Absences
- ☐ Financial Difficulties
- ☐ Internet Course Problems
- ☐ Transferring
- ☐ Medical/Family Illness
- ☐ Personal Issues
- ☐ Relocating/Moving
- ☐ Scheduling Issues
- ☐ Transportation Problems

WITHDRAWAL CAUTION

Many courses are not offered every semester. Before withdrawing from a required or prerequisite course, you should consult with your advisor to be sure the course is offered again prior to your planned graduation date.

SIGNATURES

Financial Aid & Athletic Director signatures below are required only when dropping or withdrawing from a course(s).

_____ _____
STUDENT'S SIGNATURE **DATE**

_____ _____
FINANCIAL AID ADVISOR SIGNATURE *(Required if receiving financial aid)* **DATE**

_____ _____
ATHLETIC DIRECTOR SIGNATURE *(Required for student-athletes)* **DATE**

WHITE COPY: RECORDS | YELLOW COPY: STUDENT