

**FLORENCE-DARLINGTON COUNTY COMMISSION
FOR TECHNICAL EDUCATION
September 30, 2025
4:30 p.m.**

MEMBERS PRESENT:

Leroy Robinson
Hood Temple
Missy Jay
Clint Moore
Goz Segars
Meredith Taylor via WebEx
Missy Jay
Wanda James via WebEx
Kevin Etheridge

ABSENT:

Paul Seward
Ershela Sims

OTHERS ATTENDING:

Jermaine Ford
Luegina Mounfield
Tyron Jones
Karen Lee
Andrew Golden
Veverlyn Watson-Smith
Dr. Mary Spilde, ACCT
Consultant

I. CALL TO ORDER

The Florence-Darlington County Commission for Technical Education was called to order at 4:40 p.m., by Mr. Clint Moore Chairman, who stated the media had been notified in accordance with the Freedom of Information Act Statement, Section 30-4-80- (e). Chair Moore welcomed guest and Dr. Mary Spilde, ACCT Consultant, who reviewed the results of the Area Commission's Self-Assessment with the Board. Dr. Spilde served as President of Lane Community College for 16 years and upon her retirement was named President Emerita.

II. INVOCATION

Mr. Tyron Jones delivered the Invocation.

III. APPROVAL OF MINUTES

A motion was made by Mr. Temple, seconded by Ms. Jay, that the minutes of the August 18, 2025, be approved. The motion carried.

IV. FDTC SACSCOC Accreditation – Dr. Watson-Smith & Dr. Luegina Mounfield

Chair Moore recognized Dr. Mounfield, Interim Vice President for Academic Affairs, who noted that Dr. Watson-Smith had prepared a booklet for the Commissioners, “Preparing for the On-Site Visit of the SACSCOC”. A copy of the booklet was distributed to the Commissioners for review. Dr. Mounfield stated that this booklet included the visit dates, tips for any discussions with the visiting team, and a few instructions during the date of visit.

Dr. Watson-Smith, Director of Accreditation and Assessment, stated that the Commissioners needed to be available on Tuesday, October 7th, by 11:30 a.m. The luncheon is tentatively scheduled for Noon at the SiMT Conference Center. You will be notified of the exact time you will need to arrive. You will check in downstairs and will go to SiMT Room 249. Interviews will follow the luncheon.

Dr. Smith noted that no additional information is needed on the Standard 4.2.d, Conflict of Interest Statement. At this time, the Visiting Committee has only asked for some minor additional information on a few items and the FDTC team are working to get them the information requested.

Dr. Watson-Smith reviewed the Quality Enhancement Plan (QEP). The QEP topic is “Advising in Motion”, AIM. The focus of the QEP is enhancing advising to improve student retention for first-time, full-time freshman. Dr. Watson-Smith referred the Commissioners to their hand-outs.

V. CHAIRPERSON’S REPORT

A. Information

Chair Moore recognized, President Ford, who stated that the Foundation Legacy Ball is scheduled for November 13, 2025, 6:30 p.m. at the SiMT and benefits our students, programs, and our properties.

Chair Moore stated that the next item under the Chairman’s Report was the review of the Board’s Self-Assessment. Chair Moore recognized Dr. Mary Spilde, ACCT Facilitator to share the results of the Board’s Self-Evaluation. Dr. Spilde reviewed best practices with the Commission and answered questions that they had. Dr. Spilde referred the Commissioners to the Self-Assessment Report that had been distributed and reviewed the data findings. In closure, Dr. Spilde emphasized the need for the Commission to have goals and review them annually. After further discussion, Dr. Spilde concluded her review.

B. Action
1. Approval of Policies

Chair Moore noted that there were three policies, Policy 10-09 Conflict of Interest, Policy 10-08 Annual Performance Evaluation of the College and President, and Policy 10-07 Area Commission Operations, that had been brought forward to this meeting for approval. Mr. Temple motioned that all three policies 10-07, 10-08, and 10-09, be approved collectively, seconded by Ms. Jay. The motion carried.

Chair Moore stated that an Executive Committee meeting was held on September 17, 2025, to review the previous policies and to review the Commission Bylaws and Handbook. A draft framework had been provided by Dr. Ford. Chair Moore stated that it had been some time since the Commission Bylaws and Handbook had been reviewed and this should be done annually by the Commission as the governing board. Chair Moore stated that the Executive Committee recommended that the review continue and to direct Dr. Ford to contact a third-party consultant for guidance to the Commission on appropriate updates to the Bylaws and Handbook. Chair Moore on behalf of the Executive Committee requested a motion to move forward with the review and update of the Commission Bylaws and Handbook with the guidance of an appropriate third-party consultant. A motion was made by Temple, seconded by Mr. Segars, to move forward with the review of the Commission Bylaws and Handbook with a third-party consultant. The motion carried.

There being no further business, Chair Moore requested a motion for adjournment.

XI. ADJOURNMENT

There being no further business, a motion was made by Dr. Robinson, seconded by Mr. Temple that the meeting be adjourned. The motion carried and the meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Secretary, Ms. Missy Jay

Date Approved